

# July 1, 2024 - July 7, 2024

July 2024							August 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	31

## Monday, July 1

- 11:30am - 12:30pm Closing Mentoring Program Debrief (Microsoft Teams Meeting) - Kehli Cage
- 12:30pm - 12:55pm Internal Controls Survey
- 2:00pm - 2:25pm Annual Questionnaire - Check in (Microsoft Teams Meeting) - Nicole Stein
- 3:40pm - 4:30pm Check in (Microsoft Teams Meeting) - Shelley K. Finlayson

## Tuesday, July 2

- 8:00am - 8:15am Check for samsung updates
- 8:30am - 9:00am Private Appointment
- 10:00am - 11:00am Comms (Microsoft Teams Meeting; Small Conference Room) - Nicole Stein
- 11:00am - 11:55am things to purchase - office (Microsoft Teams Meeting) - Nicole Stein
- 11:30am - 11:55am Meet with Tiffany
- 1:00pm - 1:25pm internal comms
- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson
- 3:00pm - 3:25pm IEG Check-In (Recurring Meeting) (Microsoft Teams Meeting) - Nicole Stein
- 4:00pm - 4:25pm Tiffany Check-In (Microsoft Teams Meeting) - Nicole Stein

## Wednesday, July 3

- 11:15am - 12:15pm OGE + Wisdom Share Strategy Meeting (Microsoft Teams Meeting) - Kehli Cage
- 12:00pm - 12:30pm Meeting Update - Tiffany M. Fenix
- 1:00pm - 2:00pm Website (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 3:00pm PCD Staff Meeting (Microsoft Teams Meeting) - Nicole Stein

## Thursday, July 4

Holiday

## Friday, July 5

CWS (Supervisor Calendar) - Nicole Stein

## Saturday, July 6

## Sunday, July 7

# July 8, 2024 - July 14, 2024

July 2024						August 2024							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
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## Monday, July 8

(b)(6) personal

Private Appointment  


## Tuesday, July 9

(b)(6) personal

10:00am - 11:00am Comms (Microsoft Teams Meeting; Small Conference Room) - Nicole Stein 

3:00pm - 4:00pm PIC-PIO Meeting

(b)(5) webconference access info

(b)(5) webconference access info) - Council Meeting Support 

4:05pm - 5:05pm Program Meeting (hold) (Microsoft Teams Meeting) - Nicole Stein

## Wednesday, July 10

(b)(6) personal

## Thursday, July 11

(b)(6) personal

Private Appointment  

10:00am - 11:00am Program Meeting (hold) (Microsoft Teams Meeting) - Nicole Stein

3:00pm - 4:00pm Program Meeting (hold) (Microsoft Teams Meeting) - Nicole Stein

## Friday, July 12

CWS (Supervisor Calendar) - Nicole Stein 

## Saturday, July 13

## Sunday, July 14

# July 15, 2024 - July 21, 2024

July 2024							August 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
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## Monday, July 15

- 11:05am - 11:45am Discuss OGE leadership transition prep & election readiness presentation/slides (I'll call) - Shelley K. Finlayson
- 1:30pm - 2:30pm September Event (Microsoft Teams Meeting) - Kaneisha T. Cunningham
- 2:30pm - 2:55pm waivers (Microsoft Teams Meeting) - Nicole Stein
- 3:40pm - 4:35pm PCD Managers Meeting - Nicole Stein

## Tuesday, July 16

- In Office
- 9:30am - 9:55am September event (Microsoft Teams Meeting) - Nicole Stein
- 10:00am - 11:00am Comms (Microsoft Teams Meeting; Small Conference Room) - Nicole Stein
- 1:00pm - 1:25pm AAB/ELPB Meeting (Microsoft Teams Meeting) - Nicole Stein
- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson
- 2:30pm - 2:55pm Pre-DAEO Meeting (Microsoft Teams Meeting) - Nicole Stein

## Wednesday, July 17

- 10:00am - 10:30am Departing Employees workshop discussion (Microsoft Teams Meeting) - Michele Worthington
- 1:00pm - 2:00pm Website (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 3:00pm PCD Staff Meeting (Microsoft Teams Meeting) - Nicole Stein
- 3:45pm - 4:00pm AI Roundtable--Information Collection - Christopher J. Swartz
- 4:00pm - 4:25pm Discuss IG Training (Microsoft Teams Meeting) - Nicole Stein
- 4:35pm - 5:15pm Election readiness slides - Shelley K. Finlayson

## Thursday, July 18

- 10:00am - 11:30am Quarterly DAEO Meeting w/OGE's Leadership (Microsoft Teams Meeting) - Nicole Stein
- 12:00pm - 12:30pm Meeting Tran & Pres Guides - Tiffany M. Fenix
- 1:30pm - 3:30pm Q1FY25 IEG Brainstorming (Microsoft Teams Meeting) - Patrick Shepherd
- 4:00pm - 5:00pm Briefing Slides
- 5:00pm - 5:30pm Update (Microsoft Teams Meeting) - Nicole Stein
- 6:00pm - 6:30pm (b)(6) personal

## Friday, July 19

- CWS (Supervisor Calendar) - Nicole Stein




## Saturday, July 20

## Sunday, July 21



# July 22, 2024 - July 28, 2024

July 2024							August 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20	11	12	13	14	15	16	17
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## Monday, July 22

- Private Appointment  
- 11:00am - 11:30am Supervisor PA/LA Concept Meeting - Christopher J. Swartz
- 11:30am - 12:00pm AI Conversation Pt 2 (Microsoft Teams Meeting) - Christopher J. Swartz
- 12:30pm - 12:55pm welcome letters
- 1:00pm - 1:25pm Dry Run - Quarterly All Hands (Technical) (Microsoft Teams Meeting) - Nicole Stein
- 3:40pm - 4:35pm PCD Managers Meeting - Nicole Stein 



## Tuesday, July 23

- daeo welcome letters
- In Office
- 10:00am - 11:00am Comms (Microsoft Teams Meeting; Small Conference Room) - Nicole Stein 
- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting; Main Conference Room; Small Conference Room) - Shelley K. Finlayson 
- 2:45pm - 4:00pm Quarterly All Hands (Microsoft Teams Meeting) - Nicole Stein
- 4:05pm - 4:30pm test - Shelley K. Finlayson
- 5:00pm - 5:30pm Comms Plan for 208 Debrief (Microsoft Teams Meeting) - Dawn Feick

## Wednesday, July 24

- 9:00am - 10:30am Center for Presidential Transition: Agency Transition Roundtable (Virtual)   
 (b)(5) webconference access info - Sasha Blachman
- 1:00pm - 2:00pm Website (Microsoft Teams Meeting) - Nicole Stein 
- 1:00pm - 1:25pm website briefing document
- 2:15pm - 2:40pm Ways OGE Can Help (Microsoft Teams Meeting) - Nicole Stein

## Thursday, July 25

- comms for each document
- Private Appointment  
- 9:00am - 5:00pm M365 Training
- 5:00pm - 5:25pm welcome letter

## Friday, July 26

- CWS (Supervisor Calendar) - Nicole Stein 
- 8:00am - 11:30pm CWS

## Saturday, July 27

## Sunday, July 28

# July 29, 2024 - August 4, 2024

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## Monday, July 29

- 10:00am - 10:25am Discuss/Finalize Waiver SOP (Microsoft Teams Meeting) - Nicole Stein
- 10:30am - 11:50am OGE leadership materials (Microsoft Teams Meeting) - Shelley K. Finlayson
- 2:00pm - 3:00pm IEG briefing materials - Patrick Shepherd
- 3:40pm - 4:35pm PCD Managers Meeting - Nicole Stein

## Tuesday, July 30

- 10:00am - 11:00am Comms (Microsoft Teams Meeting; Small Conference Room) - Nicole Stein
- 11:00am - 12:00pm Prep (Microsoft Teams Meeting) - Nicole Stein
- 12:00pm - 12:30pm Trans/Nom Guide Completion - Tiffany M. Fenix
- 1:35pm - 2:25pm Supervisor Meeting (Microsoft Teams Meeting; Main Conference Room) - Shelley K. Finlayson
- 2:30pm - 2:50pm Authorities Table (Microsoft Teams Meeting) - Nicole Stein
- 2:30pm - 2:55pm call Chris S.
- 4:00pm - 4:25pm Meet with Tiffany

## Wednesday, July 31

- 11:15am - 11:45am Wisdom Share + OGE (Microsoft Teams Meeting) - Kehli Cage
- 1:00pm - 2:00pm Website (Microsoft Teams Meeting) - Nicole Stein
- 2:00pm - 2:25pm Review Transition Guide
- 2:06pm - 2:36pm Chat (Microsoft Teams Meeting) - Megan V. Granahan
- 2:45pm - 3:30pm Work (Microsoft Teams Meeting) - Shelley K. Finlayson
- 3:30pm - 4:25pm Election Readiness (Microsoft Teams Meeting) - Nicole Stein
- 4:30pm - 5:30pm Prep (Microsoft Teams Meeting) - Nicole Stein

## Thursday, August 1

Nonresponsive records (out of date range)

## Friday, August 2

Nonresponsive records (out of date range)

## Saturday, August 3

Nonresponsive records (out of date range)

## Sunday, August 4

Nonresponsive records (out of date range)